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# Manage my Project Based Voucher

## How to Manage Your Project-Based Voucher

A Project-Based Voucher (PBV) is a rental assistance program offered by the Chicago Housing Authority (CHA) that is tied to a specific property. Unlike the Housing Choice Voucher (HCV) program, you cannot take a PBV with you if you move. To receive a PBV, you need to apply and get on a waitlist for one of the designated properties. Once you are accepted, it's important to manage your PBV effectively to maintain your housing benefits. This guide outlines the necessary steps to help you navigate the process smoothly and keep your housing secure.

### 1. Understand Your PBV

- **Property-Specific:** Your voucher is tied to a specific property. You must live in the designated unit to use the voucher.
- **Know the Rules:** Familiarize yourself with the rules and regulations of your property. Each property may have additional requirements beyond those of the standard Section 8 program.

### 2. Stay Compliant

- **Follow the Lease:** Always adhere to the terms of your lease agreement. Pay your rent on time and maintain your home in good condition. Reporting any damages or issues promptly helps you remain in good standing.
- **Annual Review:** Each year, CHA will review your income and family size to confirm your continued eligibility for the program. Be ready to provide updated information about your earnings and household composition.

### 3. Moving and Portability

- **Limited Mobility:** Unlike Housing Choice Vouchers, PBVs are not portable. You cannot take the voucher with you if you move to a different property.
- **Request a Tenant-Based Voucher:** After living in your PBV unit for at least one year, you may request a tenant-based voucher (HCV) if you wish to move. Availability of tenant-based vouchers is not guaranteed and depends on CHA resources.

### 4. Reporting Changes

- **Report Changes Quickly:** Inform CHA of any changes in your income or household composition as soon as they occur. This information is essential for adjusting your rent payments and maintaining your eligibility.

## 5. Get Help

- **[Contact Property Manager](#)**: For any immediate issues or questions related to your unit, contact your property manager directly.
- **Other Questions**: For other questions or assistance, contact the CHA Main Office at (312) 742-8500 or TTY: (866) 331-3603.

By following these steps and staying in touch with CHA, you can effectively manage your Project-Based Voucher and enjoy a stable and comfortable home. Remember, CHA is here to support you every step of the way.