

# MINOR HQS DEFICIENCIES ELIGIBLE FOR SELF-CERTIFICATION



As of January 1, 2018, HCV property owners and participants are able to self-certify the repair of minor HQS deficiencies listed below. Note: initial inspections and re-inspections are not eligible for self-certification. Please complete the SELF-CERTIFICATION OF HQS COMPLIANCE and submit the form to [hcvp inspections@thecha.org](mailto:hcvp inspections@thecha.org) within 20 calendar days of the failed inspection.

GROUP	ABBREVIATION	DESCRIPTION
Bldg Ext	Ext Wall Crack/Gap/Hole	There are cracks, gaps or holes in one or more exterior wall.
Bldg Ext	Ext Wall Trim Dmg/Msg	There is damaged, missing or loose trim on the exterior wall.
Bldg Ext	Roof Fascia Dmg/Msg	The soffits and/or fascia are damaged or missing.
Bldg Int	Fl Cvr Dmg/Msg	The floor covering is damaged, missing or loose.
Bldg Int	Fl Cvr	Gaps at floor boards.
Bldg Int	Wall Dmg	There is damage to a wall.
Bldg Int	Wall Trim Dmg/Msg	The wall trim or molding is damaged, missing or loose.
Bldg Int	Ceil Dmg	There is ceiling damage that needs attention or repairs.
Cab	Cab Dmg	One or more cabinets are damaged or missing.
Cab	Cab NAP	One or more cabinets are not anchored properly or loose from the wall.
Door	Entry Door Sw/Wthstrip	An entrance door sweep or weather-stripping is damaged, missing or loose.
Door	Int Dr/Frame Dmg	There is damage to an interior door or its frame or trim.
Door	Int Dr Hdw Dmg	An interior door's hardware is damaged, missing or loose.
Door	Int Dr Msg	An interior door is missing or off the hinges (not applicable to unit entry/exit doors).
H&S	Indoor Garb/Debris	An excessive amount of garbage or debris has accumulated indoors.
H&S	Outdoor Garb/Debris	An excessive amount of garbage or debris has accumulated outdoors.
H&S	Garbage Contr Msg/Dmg	The garbage container is missing or damaged.
H&S	Inad Garbage Store	The garbage storage area is not sufficient.
Kitch	Counter Dmg/Msg	The countertop is damaged or missing.
Kitch	Dishwshr	The dishwasher does not function as it should or is damaged.
Kitch	Ref Dr/Dr Seal	The refrigerator doors or door seals are deteriorated, damaged or missing.
Kitch	Stv/Ovn Dirty	The stove or oven is excessively dirty/greasy.
Kitch	Vent Hood/Fan Dirty	The stove/range hood/exhaust fan is excessively dirty or greasy.
Kitch	Stv/Ovn	The stove or oven door broken.
Plumb	Snk Fauc Nwk	The sink faucet does not have cold running water.
Plumb	Snk Hrdw Dam	The sink hardware is damaged or missing.
Plumb	Toilet NAP	The toilet is not mounted properly or is loose from the floor flange.
Plumb	Toilet Nwk	The toilet is not flushing properly (not applicable if it is the only toilet in the unit).
Plumb	Tub Drn Clog/Slow	The tub or shower is backed up.
Plumb	Tub Fauc Nwk	The tub or shower faucet does not have cold running water.
Plumb	Tub Grout/Mold	The tub or shower grouting or caulking needs to be repaired or mold/mildew is present.
Plumb	Tub Hrdw Dmg/Msg	The tub or shower hardware is damaged or missing.
Site	Drwy/Prklot Dmg	The site driveway or parking lot is damaged.
Site	Elevator Funct	The Elevator is missing a required certificate (a copy of City certificate or a letter from a 3rd party elevator servicing company stating elevator is in safe and working order and approved for public usage must be submitted).
Site	Exter Fence/Gate Dmg	An exterior fence, security fence or gate shows signs of deterioration or is damaged.
Site	Overgrown Veg	There is overgrown vegetation on the property.
Site	Retain Wall Dmg	A retaining wall shows some signs of damage or deterioration.
Site	Sidewalks/Steps Dmg	The sidewalks or steps are damaged/deteriorated with spalling or chipped/cracked concrete.
Site	Yard Maint Poor	The yard is not maintained making it difficult to see broken glass, holes & other hazards.
Wdw	Wdw Mold/Lkg	There are water leaks or mold/mildew near a window.
Wdw	Wdw Pane Crkd/Brkn	A window pane is cracked or broken (only applicable for glass block windows).
Wdw	Wdw Seal/Caulk	A window has missing or deteriorated seals or caulking.
Wdw	Wdw Sill/Frm Dmg	A window sill or frame is damaged, deteriorated, missing or loose.
Wtr H	WtrHtr Dmg/NAP	The water heater is damaged.